Advt. No 2/2022
HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA – 134151
Website www.hssc.gov.in

Item(s)	Timeline
Date of publication	**27.09.2022**
Opening date for submission of online applications	**05.10.2022**
Closing date for submission of online application	**26.10.2022**
Closing date for deposit of fee	**28.10.2022**

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1. Invitation of Applications

Online applications are invited for direct recruitment for the 7471 TGT posts of (Group-C Services) mentioned below under para 6 through the URL address i.e **http://adv22022.hryssc.in/StaticPages/Home Page.aspx** from **05.10.2022 to 26.10.2022** till 11.59 P.M. Thereafter website link will be disabled.

2. Procedure/Instructions/Guidelines for Online Filling of Application Form

Following are all the general and special instructions for the applicant with respect to the online filling of the application form:-

3. How to apply:

3.1. Apply online well in advance without waiting for last date of submission of online application form. Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After closing date of registration, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand etc. shall not been entertained and shall be deemed to be rejected.

3.2. Please read the instructions and procedures carefully before you start filling the online application form and check all the particulars filled up in application form after getting the printout to ensure the correctness of information and upload all documents before finally submitting the application.

3.3. The candidate should fill all details while filling the Online Application Form. After applying online, Registration No. and Password will be generated. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and e-Challan form. Keep record of the same. Candidate may change his password after registration. The protection of password is the sole responsibility of the candidate and no request shall be entertained after closing date if someone tempers with application details by using id and password of the candidate.

3.4. After successful submission of application, candidates are advised to take final print out of application form and e-Challan/fee pay receipt for record alongwith uploaded documents.

3.5. The hard copy of application form along with all uploaded documents must be brought at the time when called upon to do so by Haryana Staff Selection Commission. Documents which have not been uploaded, shall not be entertained. However HSSC may ask an additional paper in support of already submitted document for more clarity if so desired.

3.6. No request for change of any particular on the application form shall be entertained by the Haryana Staff Selection Commission after final submission.

3.7. No offline application form or copy of downloaded application form will be accepted by the Haryana Staff Selection Commission.

3.8. Candidates who do not fulfill the qualifications/eligibility conditions on cutoff date, their application shall not be accepted by the online application system. All the Certificates/Documents/HTET/STET relating to educational qualification/eligibility conditions, Socio-Economic Criteria & experience etc. will be determined with regard to last date fixed to apply online applications also called as closing date i.e. **26.10.2022** as given in the advertisement.

3.9. The Commission does not scrutinize the documents at the time of submission of online application and the same are checked only at the time of Scrutiny.

3.10. Candidate must upload their photo in online application form having following specifications:-

- In JPEG (.jpg) file format.
- **Photo should not be older than 3 months.**
- The photograph should be in colour and of the size of 2 inch x 2 inch.
- The background should be a plain white or off-white.
- Head should cover 80% of the photo.
- Photo resolution should be 600 DPI minimum.
- The photo print should be clear and with a continuous tone quality.
- It should have full face, front view, eyes open.
- The Photo should present full head from top of hair to bottom of chin.
- Centre head within frame.
- There should not be any distracting shadows on the face or on the background.
- Head coverings are not permitted except for religious reasons, but the facial features from bottom of chin to top of forehead and both edges of the face must be clearly shown.
- The expression on the face should look neutral (no smile & mouth Closed).

Candidate must bring same photo printed on photo quality paper whenever & wherever asked by Commission. Digital or printed photo not meeting above specifications will be rejected and candidature of candidate will be rejected.

4. Important Note:

4.1. Applications must be submitted in online mode only. The hard copy of application form along with all uploaded documents must be brought at the time when called upon to do so by Haryana Staff Selection Commission. Documents which have not been uploaded shall not be entertained, however HSSC may ask additional documents in support of already uploaded documents if so desired.

4.2. Candidates are advised to fill their application form carefully and correctly such as Name, Father's/Mother's name, Date of Birth, Marital Status, Category, Qualification, marks obtained, passing year, photo, Signature, socio-economic criteria details, experience, fee & other details etc. Candidates are advised to check the spellings as per documents. No change in spellings in the name of candidate himself/herself, mother, father or spouse shall be entertained after final submission even after his affidavit. No request for change of any particular on the online application form shall be entertained by the Haryana Staff Selection Commission after submission of application form on any ground in spite of affidavit. Candidate will be responsible for any mistake in the data of application form and fees paid by him/her.

4.3. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

4.4. If on verification at any stage starting from submitting application form till appointment and any time even after appointment, it is found that any candidate does not fulfill any of the eligibility condition or it is found that the information/document furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be debarred and criminally prosecuted. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/her application. If selected his recommendation may be withdrawn after issuing show cause notice.

4.5. Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the HSSC website on account of heavy load on the website during the closing days. No extension in date shall be given on above grounds.

5. Special Instructions for filling application form

5.1. The online application can be filled up using **URL address i.e http://adv22022.hryssc.in/StaticPages/HomePage.aspx.**

5.2. Candidates applying for a post must ensure that they fulfill all the eligibility conditions i.e. all the Certificates/Documents/HTET/STET relating to educational qualification/eligibility conditions and Socio-Economic Criteria & experience etc. on the last date of application.

5.3. A candidate whether he belongs to General or reserved category viz. SC, BCA, BCB, EWS, ESP, ESM/DESM, DFF or PwD (persons with disabilities) can submit only one online application form under one particular category of post advertised. Submission of more than one application form will automatically lead to rejection of candidature.

5.4. Haryana Staff Selection Commission reserves the right to call any candidate personally along with printed copy of the application form with uploaded documents original certificates and photocopy of self-attested certificates along with Photo, Identity Proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhaar Card etc.

6. TRAINED GRADUATE TEACHERS (TGT) (GROUP-C SERVICES) DEPARTMENT OF ELEMENTARY EDUCATION, HARYANA QUALIFICATIONS COMMON TO ALL POSTS

- **Eligibility:-**

  (a) Hindi/Sanskrit as one of the subject in Matriculation or Higher.

  (b) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET) of respective subject for the post applied, conducted by Board of School Education Haryana, Bhiwani.

  (c) Essential qualification (E.Q.) is given with each post.

- **Age:** 18-42 years.
- **Pay Scale:** Rs.9300-34800 with a grade pay of Rs. 4600/-

Details of the Posts: -

POSTS EXCEPT DISTRICT MEWAT (REST OF HARYANA)

Category wise details of Posts (Except Mewat) Category No. 1 to 8																			
Cat. No.	**Name of the Post**	**Gen**	**SC**	**BCA**	**BCB**	**EWS***	**ESM Gen**	**ESM SC**	**ESM BCA**	**ESM BCB**	**ESP Gen**	**ESP SC**	**ESP BCA**	**ESP BCB**	**Grand Total**	**PWD (a)**	**PWD (b)**	**PWD (c)**	**PWD (d) & (e)**
1	**TGT English**	613	297	235	133	175	123	35	36	52	17	18	09	08	**1751**	18	18	17	17
2	**TGT Home Science**	27	11	08	06	07	06	02	02	02	00	01	01	00	**73**	01	01	01	00
3	**TGT Music**	04	02	01	01	01	01	00	00	00	00	00	00	00	**10**	00	00	00	00
4	**TGT Physical Education**	288	139	110	62	82	58	17	17	24	08	08	04	04	**821**	09	08	08	08
5	**TGT Arts**	505	245	194	109	144	101	29	29	43	14	15	08	07	**1443**	15	15	14	14

6	**TGT Sanskrit**	250	122	96	55	71	50	14	14	21	07	07	04	03	**714**	07	07	07	07
7	**TGT Science**	453	220	175	98	130	91	26	26	39	13	13	07	06	**1297**	13	13	13	13
8	**TGT Urdu**	08	04	03	02	02	02	00	00	00	00	00	00	00	**21**	00	00	00	00

EWS*:- **These posts although are being advertised but being subject matter pending before the Hon'ble Supreme Court currently shall be governed by the verdict of the Hon'ble Supreme Court in this regard.**

Note: - **The following candidates are considered under PwD categories if they possess the valid PwD certificate issued by competent authority in this regard on cutoff date. The PwD certificate is to be uploaded along with the application form. No request to consider any certificate after cut-off date shall be entertained.**

(a) Blindness or low vision.
(b) Deaf and hard of hearing.
(c) Locomotor disability including cerebal palsy, leprosy cured, dwarfishm, acid attack victims and muscular dystrophy.
(d) Autism, intellectual disability, specific learning disability and mental illness.

&

(e) Multiple disabilities from amongst persons under all clauses including deaf-blindness in the posts identified for each disabilities.

Cat. No. 1 **1751 posts of TGT English (ROH)**

E.Q. (i) Bachelor's Degree from a recognized university with at least 50% marks in English as compulsory or elective or Core or Honours subject and English as a teaching subject in BTC/JBT/D.Ed. (Diploma in Education)/Diploma in Elementary Education (D.EI.Ed.);

OR

Bachelor's Degree from a recognized university with at least 50% marks in English as compulsory or elective or Core or Honours subject and English as a teaching subject in Bachelor of Education (B.Ed.)/B.Ed. (Special Education) in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Four years Bachelor in Elementary Education (B.EI.Ed.) with at least 50% marks in English subject;

OR

Four years integrated BA.B.Ed. with at least 50% marks in English subject;

(ii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) in English subject; and

(iii) Hindi or Sanskrit as one of the subject in Matric or Higher Education.

Cat. No. 2 **73 posts of TGT Home Science (Rest of Haryana).**

E.Q. (i) B.Sc. Home Science and 2-year Diploma in Elementary Education;

OR

B.Sc. Home Science with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.Sc. Home Science with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA/B.Sc. Ed.;

OR

B.Sc. Home Science with at least 50% marks and 1-year B.Ed. (Special Education);

OR

(ii) In case of B.A., at least 50% marks in Home Science as one of the elective subject;

(iii) In case of B.Ed., Home Science as a teaching subject from a recognized university;

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(v) Matric with Hindi/ Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 3 **10 posts of TGT Music (ROH)**

E.Q. (i) B.A. and 2-year Diploma in Elementary Education;

OR

B.A. with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.A. with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.;

OR

B.A. with at least 50% marks and 1-year B.Ed. (Special Education),

AND

(ii) In case of B.A. Music (instrumental/vocal), at least 50% marks in Music as an Elective subject;

(iii) In case of B.Ed., Music as a teaching subject from a recognized university;

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 4 **821 posts of TGT Physical Education (ROH).**

E.Q (i) Graduate with Bachelor of Physical Education (B.P.Ed.) or Diploma in Physical Education (D.P.Ed.) or its equivalent from a recognized University;

(ii) Matric with Hindi/ Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject;

(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET).

Cat. No. 5 **1443 posts of TGT Arts (ROH).**

E.Q. (i) B.F.A./B.A. and 2-year Diploma in Elementary Education;

OR

B.F.A./B.A. with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.F.A./B.A. with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.;

OR

B.F.A./B.A. with at least 50% marks and 1-year B.Ed. (Special Education);

AND

(ii) In case of B.A. Arts, at least 50% marks in Fine Art as an Elective subject,

(iii) In case of B.Ed., Fine Art as a teaching subject from a recognized University.

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 6 **714 posts of TGT Sanskrit (ROH)**

E.Q. (i) B.A. with at least 50% marks in Sanskrit as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A with at least 50% marks as well as in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed.);

OR

B.A with at least 45% marks as well as 50% marks in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Shastri with at least 50% marks from a recognized university and Shiksha Shastri/Language Teachers Course (L.T.C.)/Oriental Training (O.T.) in Sanskrit conducted by the Haryana Government or an equivalent qualification recognized by Haryana Education Department;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.EI. ED);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed;

OR

B.A. with at least 50% marks as well as in Sanskrit as an elective subject and 1-year B. Ed (Special Education);

(ii) In case of B.Ed., Sanskrit as a teaching subject from a recognized university;

(iii) Certificate of having qualified Haryana Teachers Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 7 **1297 posts of TGT Science (ROH)**

E.Q. (i) B.Sc. and 2-year Diploma in Elementary Education;

OR

B.Sc with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.Sc. with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year B.Sc. Ed;

OR

B.Sc with at least 50% marks and 1-year B.Ed. (Special Education);

AND

(ii) In case of B.Sc., a combination of at least three subjects out of the following:-

1) Physics
2) Chemistry
3) Botany
4) Zoology
5) Mathematics

Note: In the case of Hons. Degree, in any of the above mentioned subjects, the candidate must have studied other two subjects in the first and second year of course.

(iii) In case of B.Ed., Science as a teaching subject from a recognized university;

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET).

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 8 **21 posts of TGT Urdu (ROH)**

E.Q. (i) B.A. with at least 50% marks in Urdu as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A. with at least 50% marks as well as in Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.);

OR

B.A. with at least 45% marks as well as 50% marks in Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.EI.Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA.Ed;

OR

B.A. with at least 50% marks as well as in Urdu as an elective subject and 1-year B.Ed. (Special Education);

AND

(ii) In case of B.Ed., Urdu as a teaching subject from a recognized university;

(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET);

(iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Details of the Posts:-

POSTS FOR MEWAT CADRE (MWT)

Category wise details of Posts (Mewat Cadre) Category No. 9 to 18

Cat. No.	Name of the Post	Gen	SC	BCA	BCB	EWS*	ESM Gen	ESM SC	ESM BCA	ESM BCB	ESP Gen	ESP SC	ESP BCA	ESP BCB	Grand Total	PWD (a)	PWD (b)	PWD (c)	PWD (d) & (e)
9	**TGT Hindi**	38	18	14	08	11	07	02	02	03	01	01	01	00	**106**	01	01	01	01
10	**TGT Sanskrit**	75	36	29	16	21	15	04	04	06	02	02	01	01	**212**	02	02	02	02
11	**TGT Urdu**	35	17	13	08	10	07	02	02	03	01	01	01	00	**100**	01	01	01	01
12	**TGT Science**	83	39	30	18	23	16	05	05	07	02	03	02	01	**234**	03	02	02	02
13	**TGT Mathematics**	32	16	12	07	09	07	02	02	03	01	01	01	00	**93**	01	01	01	00
14	**TGT Music**	01	00	00	00	00	00	00	00	00	00	00	00	00	**01**	00	00	00	00
15	**TGT Physical Education**	87	41	31	19	25	17	05	06	07	02	03	02	01	**246**	03	02	02	02
16	**TGT Arts**	91	43	34	20	26	18	06	06	08	02	03	02	01	**260**	03	03	02	02
17	**TGT Social Studies**	30	14	10	06	08	06	02	02	03	00	01	01	00	**83**	01	01	01	00
18	**TGT Home Science**	03	01	01	00	01	00	00	00	00	00	00	00	00	**06**	00	00	00	00

EWS*:- **These posts although are being advertised but being subject matter pending before the Hon'ble Supreme Court currently shall be governed by the verdict of the Hon'ble Supreme Court in this regard.**

Note: - **The following candidates are considered under PwD categories if they possess the valid PwD certificate issued by competent authority in this regard on cutoff date. The PwD certificate is to be uploaded along with the application form. No request to consider any certificate after cut-off date shall be entertained.**

(a) Blindness or low vision
(b) Deaf and hard of hearing
(c) Locomotor disability including cerebal palsy, leprosy cured, dwarfishm, acid attack victims and muscular dystrophy.
(d) Autism, intellectual disability, specific learning disability and mental illness.

&

(e) Multiple disabilities from amongst persons under all clauses including deaf-blindness in the posts identified for each disabilities.

Cat. No. 9 **106 posts of TGT Hindi (MWT)**

E.Q. (i) B.A. with at least 50% marks in Hindi as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A. with at least 50% marks as well as in Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.);

OR

B.A. with at least 45% marks as well as 50% marks in Hindi as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.;

OR

B.A. with at least 50% marks as well as in Hindi as an elective subject and 1-year B.Ed. (Special Education);

(ii) In case of B.Ed., Hindi as a teaching subject from a recognized university;

(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET).

Cat. No. 10 **212 posts of TGT Sanskrit (MWT).**

E.Q. (i) B.A. with at least 50% marks in Sanskrit as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A with at least 50% marks as well as in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed.);

OR

B.A with at least 45% marks as well as 50% marks in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Shastri with at least 50% marks from a recognized university and Shiksha Shastri/Language Teachers Course (L.T.C.)/Oriental Training (O.T.) in Sanskrit conducted by the Haryana Government or an equivalent qualification recognized by Haryana Education Department;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.EI. ED);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed;

OR

B.A. with at least 50% marks as well as in Sanskrit as an elective subject and 1-year B. Ed (Special Education);

(ii) In case of B.Ed., Sanskrit as a teaching subject from a recognized university;

(iii) Certificate of having qualified Haryana Teachers Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 11 **100 posts of TGT Urdu (MWT).**

E.Q. (i) B.A. with at least 50% marks in Urdu as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A. with at least 50% marks as well as in Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.);

OR

B.A. with at least 45% marks as well as 50% marks in Urdu as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.;

OR

B.A. with at least 50% marks as well as in Urdu as an elective subject and 1-year B.Ed. (Special Education); AND

(ii) In case of B.Ed., Urdu as a teaching subject from a recognized university;

(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 12 **234 posts of TGT Science (MWT).**

E.Q. (i) B.Sc. and 2-year Diploma in Elementary Education;

OR

B.Sc. with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.Sc. with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year B.Sc. Ed.;

OR

B.Sc. with at least 50% marks and 1-year B.Ed. (Special Education);

AND

(ii) In case of B.Sc., a combination of at least three subjects out of the following:-

1) Physics
2) Chemistry
3) Botany
4) Zoology
5) Mathematics

Note: In the case of Hons. Degree, in any of the above mentioned subjects, the candidate must have studied other two subjects in the first and second year of course.

(iii) In case of B.Ed., Science as a teaching subject from a recognized university;

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(v) Matric with Hindi/ Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 13 **93 posts of TGT Mathematics (MWT).**

E.Q. (i) B.A./B.Sc./B.Com with at least 50% marks in Mathematics as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A./B.Sc./B.Com with at least 50% marks as well as in Mathematics as an elective subject and 1-year Bachelor in Education (B.Ed.);

OR

B.A./B.Sc./B.Com with at least 45% marks as well as 50% marks in Mathematics as an elective subject and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA/B.Sc./B.Com Ed. or BA Ed./B.Sc. Ed./B.Com. Ed.;

OR

B.A./B.Sc./B.Com with at least 50% marks as well as in Mathematics as an elective subject and 1-year B.Ed. (Special Education);

(ii) In case of B.Ed., Mathematics as a teaching subject from a recognized university;

(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(iv) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 14 **01 post of TGT Music (MWT).**

E.Q. (i) B.A. and 2-year Diploma in Elementary Education;

OR

B.A. with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.A. with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.;

OR

B.A. with at least 50% marks and 1-year B.Ed. (Special Education);

(ii) In case of B.A Music (instrumental/ vocal), at least 50% marks in Music as an Elective subject;

(iii) In case of B.Ed., Music as a teaching subject from a recognized university;

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A with Hindi as one of the subject.

Cat. No. 15 **246 posts of TGT Physical Education (MWT).**

E.Q. (i) Graduate with Bachelor of Physical Education (B.P.Ed.) or Diploma in Physical Education (D.P.Ed.) or its equivalent from a recognized University;

(ii) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject;

(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/ School Teachers Eligibility Test (STET).

Cat. No. 16 **260 posts of TGT Arts (MWT).**

E.Q. (i) B.F.A./B.A. and 2-year Diploma in Elementary Education;

OR

B.F.A./B.A. with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.F.A./B.A. with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA Ed.;

OR

B.F.A./B.A. with at least 50% marks and 1-year B.Ed. (Special Education); AND

(ii) In case of B.A. Arts, at least 50% marks in Fine Art as an Elective subject,

(iii) In case of B.Ed., Fine Art as a teaching subject from a recognized University.

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET) /School Teachers Eligibility Test (STET);

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 17 **83 posts of TGT Social Studies (MWT)**

E.Q. (i) B.A./B. Com and 2-Year Diploma in Elementary Education;

OR

B.A./B. Com with at least 50% marks and 1-year Bachelor in Education (B.Ed);

OR

B.A./B. Com with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA/B.Com Ed.;

OR

B.A./B. Com at least 50% marks and 1-year B.Ed. (Special Education); AND

(ii) In case of B.A./B. Com, in addition to English, a combination of at least two subjects with at least 50% marks in aggregate individually in the subjects during all the years of study out of the following:-

1) History
2) Political Science
3) Economics
4) Geography
5) Sociology
6) Psychology

Note: - At least History or Geography should have been for all the three years of Graduation.

(iii) In case of B.Ed., Social Studies as a teaching subject from a recognized university; AND

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teacher Eligibility Test (STET); AND

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Cat. No. 18 **06 posts of TGT Home Science (MWT)**

E.Q. (i) B.Sc. Home Science and 2-year Diploma in Elementary Education;

OR

B.Sc. Home Science with at least 50% marks and 1-year Bachelor in Education (B.Ed.);

OR

B.Sc Home Science with at least 45% marks and 1-year Bachelor in Education (B.Ed.), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard;

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B. EI. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% marks and 4 year BA/B.Sc. Ed.;

OR

B.Sc. Home Science with at least 50% marks and 1-year B.Ed. (Special Education);

OR

(ii) In case of B.A., at least 50% marks in Home Science as one of the elective subject;

(iii) In case of B.Ed., Home Science as a teaching subject from a recognized university;

(iv) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET);

(v) Matric with Hindi/Sanskrit or 10+2/B.A./M.A. with Hindi as one of the subject.

Note:-1. Relaxation upto 5% qualifying marks shall be allowed to the candidates belonging to Scheduled Caste (SC), Backward Class and differently abled (PwD) candidates. This 5% relaxation in marks shall be on qualifying marks fixed for General category candidate and not on the aggregate marks in accordance with the Supreme Court Judgment dated 18.08.2011 in civil appeal no. 7084 of 2011 (rising out of SLP (C) No. 27965/2010) titled as P.V. Indiresan vs. Union of India and others. This is further clarified as under:-
If the minimum qualifying marks are 50% for general category, then the qualifying marks for SC/BC/Differently abled candidates, as the case may be, shall be 47.5% i.e. 50 less 5% of 50. Similarly, if the minimum qualifying marks are 45%, then the qualifying marks for SC/BC/Differently abled candidates shall be 42.75% marks i.e. 45 less 5% of 45.

2. 33% posts in each category i.e. General, Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EWS, Ex-serviceman (ESM) and **differently abled (PwD)** candidates shall be reserved for women and this reservation shall be horizontal. If women candidate in a particular category are not available then only the post may be filled from men candidates.

3. Professional Training Diploma or Certificate awarded by any State, Board or University other than Haryana Education Department will be recognized only if this Degree or Diploma or Certificate has been recognized by the Haryana Government.

Note: - If the department amends the service rules before conduct of written examination, the Commission reserves its right to amend the advertisement accordingly by issuing Corrigendum.

7. <u>Teaching Experience</u>

Experience for socio-economic will be considered, only after acquiring the essential qualification alongwith details of salary of the concerned post and the experience must be countersigned by the District Education Officer/ District Elementary Education Officer of the concerned district.

8. Relaxation in Age:

8.1. Upper age limit is relaxable in the case of Scheduled Caste (SC), Backward Class (A), Backward Class (B), PwD, EWS, ESM & widow, legally separated woman, divorcee, deserted woman and unmarried woman as per Haryana Govt. instructions no. 22/06/2021-1GS-III, dated 25th March 2022 (Copy attached).

8.2. Teachers working in privately managed Govt. Aided Schools, recognized schools and Government Schools shall be given age relaxation in upper age limit to the extent of service rendered by them as a teacher subject to a maximum of 5 years once for his/her appointment as per directions of Hon'ble Punjab & Haryana High Court, Chandigarh dated 01.06.2015 passed in CWP No. 20110 of 2014, Som Nath Vs. State of Haryana & Others and for such working teachers, upper age relaxation certificate from Head of the Institute is mandatory and must be verified by BEO/BEEO & counter signed by District Education Officer/District Elementary Education Officer of the concerned district even for CBSE/Central Schools and Navodaya Vidhalaya. Department Letter No. 15/32-2020TGTR&A (1) dated 07.09.2020 is attached

8.3. Persons who have already worked or presently working on adhoc/contract/work-charged/daily wages basis in any Department/Board/Corporation of Haryana Govt. including Govt. Aided institutions under Haryana Government relaxation in age equal to the no. of completed years only on equivalent posts on adhoc/contract/work-charged/daily wages basis excluding the period of break, if any, including any other age relaxation admissible, if any, subject to maximum age of 52 years and also subject to the condition that if once a person has been appointed on regular basis in any Department/Board/Corporation of Haryana Govt. with the benefit of relaxation in age, he will not be entitled to avail the same again for any substituent appointment to any post (Vide Instructions No. 22/06/2021-1GS-III, dated 25th March 2022, Haryana Government).

8.4. Age relaxation is not admissible to sons, daughters and dependents of Ex-servicemen.

9. Reservation:

9.1. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies for different categories comes under the domain of the concerned departments and Commission has nothing to do with the number of posts required under different categories. Benefit of reservation to the persons of reserved category will be as per Haryana Government instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014 and thereafter issued from time to time upto the date of advertisement shall be applicable.

9.2. The short listing of candidates shall be done on the basis of particulars and reservation category filled in online application form for which supporting documents shall be uploaded. As candidates can update their particulars till closing date, thereafter, no change of particular at any stage shall be entertained. In absence of documentary evidence or mismatch in claimed category and

uploaded documents, candidature of candidate shall be considered under General category/Parent category, subject to his/her fulfilling eligibility in General category/Parent category.

9.3. The benefit of reservation will be given only to those SC/BCA/BCB/EWS/ESP/PwD and ESM candidates who are bonafide resident of Haryana State and submit the application against reserved category posts and upload documents in support thereof.

(a) Only those reserved candidates will be considered against General category posts who have not taken relaxation in age, percentage relaxation in essential qualifying marks under Educational Qualification/HTET or any other benefit except application fee waiver.

(b) HTET/STET are qualifying exams for TGT cadre, therefore only those reserved category candidates are eligible against the General category posts in final result who have secured equal to or more than the qualifying marks fixed for General category candidates in HTET/STET.

9.4. The SC/BCA/BCB/EWS/ESM/ESP and PwD (Person with Disabilities) candidates are required to upload SC/BCA/BCB/EWS/ESP and PwD (Person with Disabilities) Certificate duly issued by the competent authority and submit the same when called upon to do so by Haryana Staff Selection Commission.

9.5. EWS certificate which is as per the conditions laid down by Haryana Government and applicable for jobs in Haryana Government issued on or before cut-off date shall only be considered. EWS/OBC certificate issued for jobs in Central Govt. will not be considered irrespective of income mentioned in certificate.

9.6. Candidates claiming reservation under ESP category admissible under Government instructions must possess Sports Gradation Certificate Grade C, B or A for the post as per Sports policy dated 25.05.18 or as amended from time to time issued on or before cut-off date.

9.7. The reserved category candidates belonging to other States can compete against the posts meant for general category and will be considered as general category candidates.

9.8. Benefit of reservation to Ex-Serviceman & their family members will be as per Government Instructions bearing No. 12/15/2019-4GS-II dated 09.03.2022 and 13.04.2022 or as amended from time to time upto the date of advertisement.

(A) An ex-serviceman who himself/herself or his/her family member has already secured employment in civil service on regular basis in any Department/Board/Corporation/University etc. under the State Government with availing the benefit of reservation –

(i) he/she himself/herself shall not be entitled to avail the benefit of reservation in civil service for any subsequent appointment in any Department/Board/Corporation/University etc. under the State Government. However, the benefit of age relaxation for securing another employment in a higher pay scale or post shall remain continue and

(ii) his/her family member shall also not be entitled to avail the benefit of reservation against the posts reserved for ex-servicemen.

(B) (i) An ex-serviceman who himself/herself has already secured employment in civil service on regular basis in any Department/Board/Corporation/University etc. under the State Government without availing the benefit of reservation in such case he/she himself/herself or one of his/her family members (son, daughter or spouse) will be entitled to avail the benefit of reservation:

(ii) where an ex-serviceman who himself/herself is eligible to avail the benefit of reservation under these instructions but he/she does not want re-employment in civil service in such case one of his/her family members (son, daughter or spouse) will be entitled to avail the benefit of reservation.

(C) If an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation as ex-serviceman for any one of the subsequent employments. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment should give self-declaration/undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be admissible only in respect of vacancies which are filled by direct recruitment and wherever reservation is applicable to the ex-servicemen.

(D) The family members of martyr military personnel shall be entitled to exercise an option either –

(i) to avail the benefit of reservation up to two family members; or

(ii) to avail the benefit of compassionate appointment to one of the family members under the Ex-gratia Policy namely Compassionate Appointment to family member of Martyr Armed Forces Personnel Policy notified by Government from time to time.

(E) The priority list for recruiting agency for preparation of final list of selection/appointment of ex-servicemen or their family members against the posts reserved for ex-servicemen shall be as under:-

(i) disabled ex-servicemen, the post(s) for which they are physically fit;

(ii) failing (i), family member of disabled ex-servicemen;

(iii) failing (ii), other ex-servicemen who are eligible to get the benefit of reservation under these instructions:

(iv) failing (iii), family member of other ex-servicemen who are eligible to get the benefit of reservation under these instructions.

(F) Disabled ex-serviceman means a person who has been released from military service due to disability attributable or aggravated due to military service. An ex-serviceman shall not be treated disabled one who has been released from military service not on account of his/her disability but has been released in the normal course after the completion of his/her term or retired from military service voluntarily.

(G) Both the reservations are horizontal, therefore, a disabled ex-serviceman who is selected against the post reserved for ex-serviceman will not be counted against the post reserved for PwD.

(H) In all circumstances the benefit of reservation against the posts reserved for Ex-servicemen shall be admissible at the time of final selection list only and not at the time of preliminary test, main test or interview.

(I) An ex-serviceman who have been discharged from military service by way of dismissal, misconduct or inefficiency neither he/she himself/herself nor his/her family members shall be entitled to avail the benefit of reservation in civil service.

9.9. As per Instruction No.12/15/2019-4GS-II dated 13 April 2022 of Haryana Government Human Resource Department (General Services-II Branch),if an Ex-servicemen applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation as ex-serviceman for any one of the subsequent employments. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment should give self-declaration/undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be admissible only in respect of vacancies which are filled by direct recruitment and wherever reservation is applicable to the ex-servicemen.

In the above said instructions the benefit of reservation has been allowed either to the Ex-serviceman himself/herself or one of his family members (son/daughter/spouse) therefore the provision of selection of any one post out of the posts for which application(s) was/were submitted before joining service shall also be applicable to the family members where they are eligible to avail the benefit of reservation under the above said instructions. In other words, above shall also be applicable to the family members of Ex-servicemen also.

9.10. Family member of ESM candidates of Haryana claiming benefit must have valid eligibility certificate on last date of submission of online application form which is to be uploaded at the time of submitting application and shall produce the valid Eligibility Certificate from the concerned ZilaSainik Board if called upon to do so by Haryana Staff Selection Commission. ESM candidates should also upload/produce attested photo copy of Identity Card issued by concerned ZilaSainik Board & Discharge certificate/Book. Disabled ESM shall upload and produce disability certificate and family member of Martyr shall upload and

produce relevant certificate/Battle Casualty certificate which proves the Martyr status.

9.11. Benefit of reservation to the children/grandchildren of Freedom Fighters will be as per Government Instruction No. 22/49/2021-1GS-III dated 27.10.21 and 26.04.2022. Children/Grand Children of Freedom Fighter shall be required to upload the Certificate duly issued by the respective competent authority.

9.12. Commission can direct the ESM candidates to provide suitable information along with the affidavit to avail the benefits.

9.13. If for any post, reserved category of post is not advertised then the candidate of reserved category can apply for general category post and he/she will be shortlisted in General category only on the basis of merit.

10. Provision of Compensatory Time and assistance of Scribe to Persons with Benchmark Disabilities:

As per the guidelines issued by the Department of Empowerment of Persons with Disabilities under Ministry of Social Justice & Empowerment, following facilities will be made available to Persons with Benchmark Disabilities:

10.1. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe will be provided, if desired by the candidate. Candidates will be provided with Scribe only if they apply for availing the scribe facility in online application form and upload the certificate with application form as per **Annexure -I.**

10.2. In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Medical Board consisting of Chief Medical Officer and atleast 2 other members of a Government health care institution as per proforma at **Annexure-I.** Candidates will be provided with Scribe only if they apply for availing the scribe facility in online application form and upload the certificate with application form as per **Annexure -I.**

10.3. Commission may arrange for providing scribe to such candidates based on the requirement indicated in their Application Form. If provided by commission, then candidate will not be permitted to bring his/her own scribe.

10.4. The qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for scribe shall be required to submit details of the scribe at the time of examination as per proforma at Annexure-II. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at Annexure-II. In case, subsequently it is found

that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right to the post and claims relating thereto.

10.5. Scribe should not be a candidate of the same examination. If a candidate is detected as assisting another PwD candidate as scribe in this examination, then the candidatures of both the candidates will be cancelled.

10.6. A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed use of scribe as per Para 9.1 and 9.2 above.

10.7. The candidates referred at Para 9.1 and 9.2 above, who are allowed use of scribe but not availing the facility of scribes will also be given compensatory time of 20 minutes per hour of examination.

10.8. No attendant other than the scribe for eligible candidates will be allowed inside the examination hall.

10.9. The PwD candidates who have availed the facility of Scribes and/or compensatory time shall be deemed to have availed benefit of relaxation and must produce relevant documents for the eligibility of scribe/ compensatory time when called upon to do so by Commission. Failure to produce such supporting documents will lead to cancellation of their candidature for the examination.

11. Details of Fees

Sr. No.	Category of post	General		SC/BC/EWS Candidates of Haryana State	
		Male/Female	Female (Haryana resident)	Male	Female
1.	Cat. No. 1 to 18	150	75	35	18
2.	PwD (Person with Disability)/Ex-Serviceman of Haryana	No Charges			

Note 1. The posts indicated below were advertised earlier by the Haryana Staff Selection Commission, Panchkula : -

Sr. No.	Name of the Post	New Cat No.	Old Advt. No.	Old Cat. No.
1	**TGT Sanskrit (Rest of Haryana)**	6.	2/2019	1.
2	**TGT Sanskrit (Mewat Cadre)**	10.	2/2019	2.

Against these posts no recruitment process could be initiated and the same were cancelled by the Haryana Staff Selection Commission, Panchkula vide 31.05.2019. The candidates who had earlier applied against the above categories & whose details are available on web site of Haryana Staff Selection Commission i.e. www.hssc.gov.in will

be entitled for HTET condition, age relaxation and will also be exempted from payment of fee against the re-advertised posts.

However, such candidates will have to apply afresh alongwith proof of depositing the application fee. They are required to upload the fee Challan/credit certificate issued by Treasury/e-Challan as the case may be, alongwith the fresh application form and will produce the original Challan/credit certificate issued by Treasury /e-Challan at the time test/verification.

12. Criteria for Selection, Examination & Syllabus.

(i) As per Govt. Notification No. G.S.R. 27/Const./Art.309/2021, dated 30.12.2021 and No. 42/02/2018-5GS-I, dated 25.03.2022. The scheme of marks in respect of selection to the posts shall comprise of total 100 marks, detailed below:-

Sr. No.	Subject	Marks Percentage
1.	Written Examination	95%
2.	Socio-economic criteria and experience	05%

Note:- Syllabus for written examination (95%) will be issued later on whose details will be available on website i.e. www.hssc.gov.in.

1. 5% weightage for socio-economic criteria shall be provided to candidates fulfilling various socio-economic criteria as detailed below

(1.1) An applicant who is bonafide resident of Haryana shall be entitled to 5% weightage provided that-

(i) neither he himself nor any person from amongst the applicant's family is/was or has been a regular employee in any Department /Board/Corporation/Company/StatutoryBody/Commission/Authority of Haryana Government or any other State Government or Government of India: and

(ii) gross annual income of the family from all sources i.e., salary, agriculture, business, profession etc. for the financial year prior to the year of application should he less than one lakh eighty thousand rupees only.

Note 1.— It shall be continued from the data of Parivar Pehchan Patra.

Note 2.— The definition of 'Family' for the purpose of this sub-clause shall be as under:-

Family for the purpose of-

(i) male applicant means applicant. himself, his father, mother, wife, unmarried brother(S) and son(s);

(ii) female unmarried applicant means applicant herself her father, mother and unmarried brother(s);

(iii) female married applicant means applicant herself her husband, father-in-law, mother-in-law, unmarried brother-in-law and son(s);

(iv) divorced female applicant means applicant herself, her father, mother, unmarried brother(s) and son(s).

(5% weightage)

(1.2) If the applicant being a bonafide resident of Haryana is,-

(i) a widow; or

(ii) the first or the second child and his father had died before attaining the age of forty-two years; or

(iii) the first or the second child and his father had died before the applicant had attained the age of fifteen years,

shall he entitled to 5% weightage subject to entries in Parivar Pehchan Patra or certificate issued by the competent authority in the specified proforma.

(5% weightage)

(1.3) If the applicant being a bonafide resident of Haryana belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of the State which is neither a Scheduled Caste nor a Backward Class shall be entitled to 5% weightage.

(5% weightage)

(1.4) If the applicant being a bonafide resident of Haryana, he shall be awarded half percent weightage for each year or part thereof exceeding six months of experience, on the same or a higher post in any Department/Board/Corporation/Company/Statutory Body/ Commission/Authority of Haryana Government. No Weightage of experience shall he awarded for any period less than six months or for a period exceeding eight years.

(Maximum 4% Weightage)

(1.5) Other Conditions:

(i) No applicant shall be given more than a total of 05% weightage for socio-economic criteria and experience under any circumstances.

(ii) The weightage by Haryana Staff Selection Commission or any other recruiting agency/body under Haryana Government shall be given only once in a lifetime for appointment to a post of Group C or D.

(iii) If a person himself or his family member is once selected/appointed with or without getting the benefit of weightage, no other family member shall be considered for

weightage for selection/appointment to the same or any other post for which application has been submitted by any member of the family, as defined in Note 2 under sub-clause (1.1).

(iv) If a person resigns from government service while working on regular basis in any Department/Board/Corporation under Haryana Government, any State Government or Government of India on what so ever reason, he or any other family member shall not be eligible to claim weightage again under socio-economic criteria.

13. <u>Regulatory Framework</u>

1. Certificate for an applicant whose father has died issued by Tehsildar/Naib Tehsildar: Refer Annexure AI, AII. Orphan Certificate shall not be considered for this purpose.

2. Widow Certificate issued by Tehsildar: Refer Annexure BI, BII.

3. Vimuktjati and Tapriwasjati Certificate issued by Tehsildar: Refer Saralharyana.gov.in or Antyodaya Saral Centers at distt. Level or Tehsildar office. The candidate having certificate of Vimuktjati and Tapriwasjati Certificate should neither be Schedule Caste nor a Backward Class.

4. Experience Certificate issued by the concerned appointing Authority: Refer Annexure D1 for Government schools while Annexure F1 for private schools.

5. Self declaration in prescribed format: Refer Annexure E1 to be uploaded application form and brought at the time of Scrutiny.

6. Self declaration in prescribed format: Refer Annexure E1 should be attested by Magistrate at the time of scrutiny of document only.

7. Qualifications i.e. degree, diploma, certificates, HTET/STET, experience and other terms & conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications also termed as closing date.

Note:-

1. Performa/Formats for certificates are available as **Annexures-I, Annexures-II, A-I, A-II, B-I, B-II, D-I, E-I & F-1** to this advertisement.

2. Claim under the socio economic criteria, if any, shall be admissible to those candidates only, who would fill the details of the requisite certificate i.e. name of issuing authority, date of issue and reference no. etc. and also upload the requisite valid original certificate/document along with their application in support of their claim failing which, no benefits shall be considered after last date of filling online applications.

3. Claim of reservation etc., if any, shall be admissible to those candidates only, who upload the requisite valid original certificate along with their application in support of their claim and of Haryana domicile.
4. The benefit of reservation will be given only to those SC/BCA/BCB/EWS and ESM candidates who are domicile of Haryana State.

5. The SC/BCA/BCB/EWS/ESP and PwD (Person with Disabilities) candidates are required to upload SC/BCA/BCB/EWS/ESP and PwD (Person with Disabilities) Certificate duly issued by the competent authority and submit the same when called upon to do so by Haryana Staff Selection Commission.

6. DFF shall be required to upload the Certificate duly issued by the respective competent authority.

7. Qualifications and other term and conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications also termed as closing date.

8. No Individual information at any stage shall be sent and hence all candidates should regularly visit the Website & Public Notices in different Newspapers.

9. Reservation of posts: Reservation for persons will be as per Haryana Government Instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014 and Govt. Instructions issued from time to time.

10. The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.

11. If on verification at any stage, it is found that any candidate does not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted in his/her application from that particular eligibility condition or not.

12. Candidates having Degrees/Diploma/Certificates from Board/Institution/ University which are not recognized by Haryana Government will not be eligible.

13. In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at helpline No. 01725143700 on all working days from 9:00 A.M. to 5:00 P.M.

14. In case of the posts where ‘equivalent’ word is mentioned in essential qualifications, candidates shall also upload/produce relevant Equivalence Certificate from the concerned authorities at the time of submitting online application form and when required to be produced by the candidates. However, final decision regarding selection of such candidates will be taken by the concerned Departments/Appointing Authorities. If a candidate fails to submit

any documentary evidence of equivalence at the time of online application and document verification, he/she shall not be considered eligible for the post.

14. DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN

NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSII, DATED 21-11-1980:

a. A person may be working on an adhoc basis against the post advertised or somewhere else.

b. A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.

c. A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.

d. A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

e. The Candidate claiming benefit of DESM may be asked to give an affidavit in this regard.

15. Documents to be uploaded with Application Form (MANDATORY)

15.1. Scanned Copy of Essential Academic Qualifications and Matriculation Certificate showing Date of Birth and other relevant details.

15.2. Scanned Copy of SC/BCA/BCB/EWS/ESP/ESM/PwD (Person with Disabilities) certificate, certificate for family member of ESM and children/grandchildren of Freedom Fighters.

15.3. Scanned copy of Certificate claiming weightage/marks under socio-economic criteria and experience.

15.4. Scanned Photograph.

15.5. Scanned signatures of the Candidate.

15.6. Scanned copy of all documents showing higher qualification, experience etc. as per criteria.

15.7. Haryana Bonafide Resident certificate.

15.8. Equivalence certificate in reference to para 19.

15.9. EWS certificate shall be as per Haryana Government guidelines applicable for jobs in Haryana Government.

15.10. Sports gradation certificate shall be as per latest sports policy of Haryana government.

15.11. Experience Certificate for socio economic claim as per Annexure D1 for Government Schools While Annexure F1 for Private Schools.

15.12. Experience Certificate for age relaxation as per Annexure F1.

15.13. Declaration Certificate as per annexure F2. (Declaration must be hand written by the candidate him self in Hindi as well as in English).

For Ex-Servicemen (ESM):-

15.14. Discharge Certificate/Book, if discharged from the Armed Forces.

15.15. Eligibility certificate for family members of ESM.

15.16. Eligibility certificate and Disability certificate for Dependent of Disabled ESM.

15.17. Disability certificate and Discharge certificate for Disabled ESM.

15.18. Martyr/ Battle casualty certificate for family members of Martyr.

15.19. Certificate for children/grandchildren of Freedom Fighter.

15.20. Parivar Pehchann Patra.

For claiming the benefit of Socio-Economic Criteria, all documents/certificates shall be in prescribed format as per annexures mentioned above in Para 12 Note 1.

16. <u>Special Instructions:</u>

16.1. Commission can increase or decrease the number or break up of already advertised posts anytime till the date of recommendation on the basis of change of demand of requisitioning department.

16.2. A person with disability selected on his/ her own merit can be appointed against an unreserved vacancy provided the post is identified suitable for Persons with Disability of relevant category and he/she has not availed any benefit of relaxation.

16.3. Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.

16.4. OMR sheets will have three folios- Original OMR, Commission copy and Candidate copy. The candidate shall not mark anything on Commission copy. The impression of Original OMR sheet will automatically be marked on Commission's copy and Candidate copy of OMR answer sheet. Pencil should

not be used for darkening the circle. If, more than one circle is found darkened, that answer will not be evaluated. Further, if a candidate darkens more than one circle and smudge/scratch any place in any manner with Eraser, Nail, Blade, White Fluid/Whitener etc. then in such circumstances OMR Sheet/Answer Sheet and candidature of the candidate shall be cancelled. The candidate himself/herself will be solely responsible for this.

16.5. Candidates will be considered in Open/General or parent vertical category on the basis of merit in the final result only and not at any preliminary stage provided they have not taken any benefit/relaxation.

16.6. Read the complete advertisement very carefully as all the applicants are bound by the terms and conditions mentioned wherein after submission of application.

16.7. The commission advertises posts under different categories of reservations requiring different eligibility conditions as per roaster points maintained by concerned department, as per applicable Government instructions and Service Rules, wherein Commission has no role to play.

16.8. Socio-economic marks are governed by notification issued in this regard by the Government Socio-economic marks shall be given to the candidates only if he claims the same in the application and also upload the documents in support thereof in prescribed performa as mentioned by the government from time to time. No claim for socio-economic marks shall be entertained later.

16.9. ESM Category candidates are governed by Instructions issued by Haryana Government other reserved category candidates are governed by instructions issued by C.S Office, Social Justice Department, Sports Department etc. and are available on the websites of concerned departments and may be downloaded and perused before filling-up application form. Service Rules of the concerned department can be downloaded from the website of the concerned department in case of any dispute regarding eligibility, the provisions of the Act shall prevail over the rules and that of rules shall prevail over the instructions.

16.10. All rules/instructions prevailing on cut-off date shall be applicable.

16.11. All candidates are given sufficient time to go through the advertisement and all relevant rules/instructions before filling-up form and submitting the same so that no dispute arises thereafter.

16.12. Candidates are advised to fill-up the online application form himself very carefully, upload the documents after scanning the same from original documents while ensuring that whole documents are scanned and if any, certificate is printed on both sides then both sides should be scanned and uploaded. Documents should be uploaded at the proper place.

16.13. Scanned documents uploaded with application form shall only be considered for deciding the qualification criteria and reservation criteria for the post. No document which is not uploaded shall be considered.

16.14. As regards marks for socio-economic criteria under the head, "Nobody in Government Job", status of the applicant at the time filling up application form at the time of scrutiny of documents shall be considered.

16.15. Any candidate who claims vertical reservation but cannot provide documentary proof for the same at the time of scrutiny shall be considered as a General category candidate, provided he fulfills age/qualification/other criteria for general category candidate. If he does not fulfills the same his/her candidature shall be deemed to be cancelled on the ground of his being ineligible, in accordance with the term and conditions of advertisement and for providing wrong information in the application form. If a candidate does not supply information/proof in support of his claim for horizontal reservation, then he shall be considered under the applied for category i.e. general or reserved category, as the case may be.

16.16. Any candidate who applies and claims under horizontal reservation but cannot provide documentary evidence to prove the same shall be considered under his main reserved/general category, as the case may be, subject to fulfillment of eligibility conditions under the main category.

16.17. All notice pertaining to recruitment shall be displayed on website. Therefore, all applicants are advised to visit the website for information and updation as no individual information shall be given to a candidate.

16.18. All candidates should fulfill the qualifications on cut-off date i.e. All candidates should possess the certificates issued by the competent authorities prior to cut-off date. If a candidate claim eligibility on account of equivalent qualification, he should provide equivalency certificate from the competent authority of university etc. and upload the same with the application form. The equivalency certificate shall be considered by the experts in the field and concerned Government Department decisions taken thereupon. The decision so taken shall be binding on the candidates.

16.19. Candidates are advised to go through terms and conditions mentioned on the admit card carefully before they appear in written examination. No smugged/scratched/fluid sheet is evaluated by the Commission and written examination of such candidates is cancelled.

16.20. Evaluation of OMR answer sheets of the candidate is done through computer software. No manual evaluations is done and there is no process of re-evaluation of OMR sheet.

16.21. All candidates are advised to retain copy of Advt., application form filled by him along with uploaded documents, admit card, notices, copy of question paper, OMR sheet (candidate's copy) etc. for his record. Such information having already been given, no RTI Application in this regard shall be entertained.

16.22. Answer key of the question paper shall be put on the website of Commission within maximum of 03 days. Candidate should file his objection within specified

period along with specified fee. Thereafter no objection shall be entertained and all objections so received shall be forwarded to Chief Examiner/Experts. On the basis of decision informed by Chief Examiner/Experts, the final key shall be prepared and evaluation shall be done on the basis of final key so prepared. As the commission is not a subject expert, the decision of the Chief Examiner/Experts shall be final and no correspondence in this regard shall be entertained.

16.23. Detailed result of all candidates pertaining to recruitment shall be displayed on website of Commission within maximum of 48 hours of declaration of final complete selection list.

16.24. All the records pertaining to the recruitment is retained in soft in the computers and in the specified performas. The same can be supplied as per the provisions of RTI acting the performas in which same is maintained. No third party information beyond specified performas can be supplied without the permission of such person under Section of RTI Act no information prior to declaration of selection list can be provided under RTI as it impacts the recruitment process.

16.25. Candidates are advertised to file their grievances, if any, with Commission online before approaching to the Court.

16.26. There is no second chance given to a candidate for scrutinizing his eligibility/entitlements an per his application form. Therefore, all candidates are advised to prepare for the same from start of advertisement. If any documents are required to be renewed/re-issue they must submit the old and new documents both at the time of scrutiny of documents.

16.27. In case an examination is conducted in more than one shift the Commission shall adopt Normalization method/process as deemed suitable.

17. **Commission's Decision Final:** The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centre's and preparation of merit list and allocation, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard. Commission can anytime call candidates to capture their biometric data. In case of biometric thumb or facial mismatch of data taken at the time of examination, at time of scrutiny, before making recommendation, at the time of joining or at any other stage, candidature of candidate will be cancelled on grounds of impersonation and candidate will be debarred. Criminal proceedings shall also be initiated against such candidates/impersonators.

If a candidate bypass the biometric arrangements and does not provide his/her biometric/facial data or uses any other unfair mean at written exam, scrutiny, physical test, joining or any other stage his/her candidature will be cancelled on attempt of cheating and impersonation and will be debarred.

18. **Scrutiny of Documents: -** Only those documents which are uploaded by the candidates shall be considered. If there is any variation in the document uploaded and produced at the time of scrutiny candidature shall be liable to be cancelled. If any application is found without uploading requisite supporting documents and other relevant information, the candidate himself/herself shall be responsible for that and his/her candidature would be liable to be cancelled due to lack of proper or correct documents/information.

19. **Action against candidates found guilty of misconduct**

1. Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

2. At the time of written examination/scrutiny, if a candidate is (or has been) found guilty of:

    a. Using unfair means during the examination or
    b. Impersonating or procuring impersonation by any person or
    c. Misbehaving in the examination hall or taking away the answer sheet from the examination hall or
    d. Resorting to any irregular of improper means in connection with his/her candidature for selection or
    e. Obtaining support for his/her candidature by any unfair means.

    Not complying with instructions issued from time to time, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable

    i. To be disqualified from the examination/scrutiny for which he/she is a candidate.

    ii. To be debarred either permanently or for a specified period, from any examination or recruitment conducted by HSSC.

    iii. To be terminated from service, if he/she already in Govt. Service.

3. Candidates, who have obtained degrees or diplomas or certificates for various courses from any Board/institution **declared fake by the University Grants Commission or not recognized by Haryana Government** shall not be eligible for being considered for recruitment to the posts advertised and no representation in this regard shall be entertained.

Sr. No	Type of Malpractice	Debarment period
1	Taking away any Examination related material such as Original, Commission OMR sheets, Rough Sheets, Commission Copy of Admit Card etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years
2	Leaving the Examination Venue uninformed during the Examination.	2 Years

3	Misbehaving, intimidating or threatening in any manner with the examination functionaries i.e. Centre Superintendent, Invigilator, Security Guard or Commission's representatives etc.	3 Years
4	Obstruct the conduct of examination/instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing any material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/influence for his/her candidature by any irregular or Improper means in connection with his/her candidature.	3 Years
7	Appearing in the same examination more than once in contravention of the rules.	3 Years
8	Damaging examination related infrastructure/equipments.	3 Years
9	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years
10	Using unfair means in the examination hall like copying, cheating from any material or from any candidate.	5 Years
11	Assault, use of force, causing bodily harm in any manner to the examination functionaries i.e. Centre Superintendent, Invigilator, Security Guard or Commission's representatives etc.	5 Years
12	Threatening/intimidating examination functionaries with weapons/fire arms.	5 Years
13	Possession of fire arms/weapons during the examination.	5 Years
14	Possession of Mobile Phone in switched-off or turned-on mode, Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.	5 Years
15	Impersonate/Procuring impersonation by any person in written exam, physical tests, scrutiny or at any other stage. Candidate not giving biometric/facial data will amount to impersonation.	5 Years
16	Taking snapshots, making videos of question papers or examination material, etc.	5 Years
17	Sharing examination terminal through remote desktop softwares/Apps/ LAN/VAN, etc.	5 Years
18	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	5 Years

Note: Haryana Staff Selection Commission reserves the rights to supervise the complete recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc.

20. Likely causes of rejection of application

1. More than one application form for a particular category.
2. Application is incomplete and not online.
3. Full fee, if not deposited in the manner prescribed.

4. No qualification of Hindi/Sanskrit as prescribed in advertisement.
5. Applicant does not possess the requisite academic qualification on cutoff date.
6. Applicant does not indicate visible identification mark in appropriate column of application form.
7. Candidate is underage/overage on the cutoff date/closing date.
8. Variation in data of online application form and in original documents if detected at any stage.
9. Lack of essential qualification as prescribed in advertisement.

USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF SELECTION COMMISSION EXAMINATION IS STRICTLY PROHIBITED.

-Sd/-
Secretary,
Haryana Staff Selection Commission,
Panchkula

Place: Panchkula
Date: 27.09.2022

Annexure-I

Certificate regarding physical limitations in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs_____ (name of the candidate with disability), a person with_____ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o _____a resident of _____Village/District/State) and to state that he/ she has physical limitation which hampers his/ her writing capabilities owning to his/her disability.

Place:
Date:

Signature and seal of the Medical Authority

Name and Seal of Member Name and Seal of Member Name and Seal of the Chairperson

Name of Government Hospital/ Health Care Centre with Seal

Note: Certificate should be given by specialists of the relevant stream/ disability (e.g. Visual impairment-Ophthalmologist, Locomotor disability-Orthopedic specialist/ PMR).

Annexure – II

Letter of Undertaking for Using Own Scribe

I, _____, a candidate with _____ (name of the disability) appearing for the_____ (name of the examination) bearing Roll No. _____at _____ (name of the centre) in the District _____ (name of the State). My qualification is _____I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader for the undersigned for taking the aforesaid examination. I do hereby undertake that his/ her qualification is _____. In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with disability)

Place:

Date:

Annexure-A-I

APPLICATION FORM FOR CERTIFICATE FOR AN APPLICANT WHOSE FATHER HAS DIED

To

The Naib Tehsildar/Tehsildar

Sub:- CERTIFICATE FOR AN APPLICANT WHOSE FATHER HAS DIED.

1	Name of applicant (IN BLOCK LETTERS)	
2	Date of Birth (enclose proof)	
3	Age of applicant at the time of father death	
4	Applicant is first or second child	
5	Present Address, Village	
6	Post Office	
7	Police Station	
8	District	
9	Caste	
10	Father's Name	
11	Date of birth of father	
12	Age of father at the time of his death	
13	Date of father's Death (enclose death certificate)	
14	Mother's Name	
15	Occupation	
16	Aadhar No/PAN Card No/Voter Id No (if any)	

Please issue me a "Certificate for an applicant whose father has died.

Signature of applicant

Place:
Date:

Signature and Address of Witness

i)

ii)

Annexure-A-II

GOVERNMENT OF HARYANA
Certificate for an applicant whose father has died

No_____Date_____

Certified that the person with the details mentioned below is an applicant whose father has died-:

1	Name of applicant(IN BLOCK LETTERS)	
2	Date of Birth(enclose proof)	
3	Age of applicant at the time of father death	
4	Applicant is first or second child	
5	Present Address, Village	
6	Post Office	
7	Police Station	
8	District	
9	Caste	
10	Father's Name	
11	Date of birth of father	
12	Age of father at the time of his death	
13	Date of father's Death (enclose death certificate)	
14	Mother's Name	
15	Occupation	
16	Aadhar No/PAN Card No/Voter Id No (if any)	

This certificate is issued based on the details given in the application, local enquiry, facts and records produced by the applicant.

Signature with seal of the Naib Tehsildar/Tehsildar

Annexure-B-I

APPLICATION FORM FOR WIDOW CERTIFICATE

To

The Naib Tehsildar/Tehsildar

_____

Sub:- Issuance of Widow Certificate.

I ....., Widow of Sh..... hereby give my particular as under:-

1	Name of Applicant (IN BLOCK LETTERS)	
2	Address	
3	Village	
4	Tehsil	
5	District	
6	Post office with PIN Code	
7	Name of Father/Mother	
8	Name of Husband	
9	Date of Death of Husband (Death Certificate to be attached)	
10	Aadhaar No. (if any)/PAN Card No. (if any)/Voter ID No. (if any)	

Please issue me a "WIDOW" Certificate.

Signature of Applicant

Place:
Date:

VERIFICATION

I.....s/o, d/o, w/o,....., Member Panchayat /Sarpanch /Councilor/ MLA/MP of concerned Village/area/constituency..... verified personally and statement furnished by the applicant are correct to the best of my knowledge and belief.

Signature with seal of Member
Panchayat/Sarpanch/Councilor/MLA/MP of the concerned Village area/ constituency

Annexure-B-II

GOVERNMENT OF HARYANA
WIDOW Certificate

No_____ Date_____

Certified that the person with the details mentioned below is a Widow.

1.	Name (IN BLOCK LETTERS)	
2.	Address	
3.	Village	
4.	Tehsil	
5.	District	
6.	Post office with PIN Code	
7.	Name of Father/Mother	
8.	Name of Husband	
9.	Date of Death of Husband	
10.	Aadhaar No./PAN Card No./Voter ID No. (if any)	

This certificate is issued based on the details given in the application, Verification Report, local enquiry, facts and records produced.

Signature with seal of the Naib Tehsildar/Tehsildar

Annexure D-1

Experience Certificate for Government School

1. This is to certify that Shri/Smt/Ms/Kumari, ……..Son/Daughter/Wife of Shri ……..... Resident of …….village/town……. …..Tehsil……District…….. ……of Haryana State/Union Territory has been serving as …… (Complete nomenclature of the post in the office of …….. (Department/Board/Corporation/Company/StatutoryBody/Commission/Authority /Co-operative Banks etc. under Haryana Government.)

2. The period of engagement was from ……..to…… …….and the completed years and months are ……..(years & months.)

3. The EPF account no. (if any) is/was …….

Place:
Date:

Signature with seal of Issuing Authority (Head of Office)
Full Name
Designation
Address
Telephone no. with code

Annexure – E-I

Format of No-Job certificate to be verified by Tehsildar

I.....,Son/Daughter……...of.....aged……year, R/o District....., do hereby submit the following information for claiming weightage under the Socio-economic criteria namely:-

(1) That I have to apply for the post of in HSSC against Category No.....Advt. No....., Dated. .....

(2) That my PPP no/Aadhaar No./PAN Card No./Voter ID No. (if any) is.....,

(3) An applicant who is bonafide resident of Haryana shall be entitled to 5% weightage provided that—

(i) neither he himself nor any person from amongst the applicant's family is/was or has been a regular employee in any Department/Board/ Corporation/Company/Statutory Body/Commission/Authority of Haryana Government or any other State Government or Government of India; and

(ii) gross annual income of the family from all sources i.e., salary, agriculture, business, profession etc. for the financial year prior to the year of application should be less than one lakh eighty thousand rupees only.

The definition of Family for the purpose of Socio-Economic Criteria—

(i) male applicant means the applicant himself, his father, mother, wife, unmarried brother(s) and son(s);

(ii) female unmarried applicant means the applicant herself, her father, mother and unmarried brother(s);

(iii) female married applicant means the applicant herself, her husband, father-in-law, mother-in-law, unmarried brother-in-law and son(s);

(iv) divorced female applicant means the applicant herself, her father, mother, unmarried brother(s) and son(s);

(4) That any person among in candidate's family in Government Job having separate PPP No/family ID/ Ration Card will not be entitled to be awarded weighatge under Socio-Economic Criteria having no Government Job.

(5) If a person himself or his family member is once selected/appointed with or without getting the benefit of weightage, no other family member shall be considered for weightage for selection/appointment to the same or any other post for which application has been submitted by any member of the family.

(6) That no person as mentioned above had been in employment and gross income of family is less than One lakh Eighty thousand Rupees only, I may be allotted weightage under the socio-economic criteria having no Government Job.

(7) That I fully understand that the marks are given on the basis of information supplied

by me and if at any stage it is found that the information has been provided wrongly then not only my service can be terminated on the ground of supply of wrong information even if without these marks or weightage also my name would have figured within the select list/recommendation list. I also understand that criminal action can be taken against me for providing wrong/false information.

(8) That the deponent shall not take advantage of the certificate(s) issued by the Competent Authority if in meantime any other eligible person in my family obtains the benefits thereof in the recruitment.

(9) Verified that the contents of all the above paras are true my knowledge and belief and nothing has been considered.

Place: - DEPONENT

Date:-

VERIFICATION: -

1. Report of Numberdar/MC:-
2. Report of Patwari:-
3. Verified by Tehsildar/

Annexure – F-I

Performa for information from candidate regarding experience certificate for age relaxation to be provided

(Where experience is from a private institution)

1. Name of the Candidate
2. Father's Name
3. Type of the Institution/School/College i.e. Private/ Govt. Aided etc.
4. Mode of disbursement of Salary.
5. Name of the Institution/School/ College.

   Whether the Institution/School/College was recognized under Government of Haryana for the period of issuing certificate to the candidate. _____YES/NO.

   If yes, then the Registration No. of the Institution/School/ College.
6. Name of the officer issuing experience certificate along with designation.
7. Designation of the candidate in organization.
8. Tenure of employment (Year & Month).
9. Subjects taught by the candidate in the Institution/school/College during his term of employment.
10. Any proof of services rendered in the organization among the following:

    Attested photocopy of the salary account for the period of experience ***or***

    Salary slips of the period of experience along with copy of ledger folio of organization.

    or

    EPF No. ***or*** ESI No. ***or***

    Employee code no. i.e. UIN no. which is verifiable from institutional website.

Signature of the Applicant

Certification: - It is certified that candidate (name) _____has worked in this organization from _____to_____ and experience by him is same as mentioned above by the candidate. The above information rendered by candidate is true to my knowledge.

(Sign with seal)
Issuing Authority
Name:-
Designation:-
Date:-

Note: - All the candidates having experience of the relevant post are mandatorily required to fill the above details. In case the candidate does not provide the above details his/her experience shall not be considered for age relaxation. In case of any false information in the above Performa i.e. fake/ forged/ fabricated documents, the candidate and the institute is liable to punishment as per law in addition to cancellation of candidature of the candidate.

Annexure-F-II

(Declaration must be hand written by the candidate himself in Hindi as well as in English and to be uploaded).

मैंने दिए गए निर्देशों को पढ़ तथा समझ लिया है, तथा मैं सहमत हूँ। सभी जानकारियां स्कूल/कॉलेज/यूनिवर्सिटी द्वारा प्राप्त दस्तावेजों के अनुसार ही है। मैं सहमत हूँ कि भविष्य में किसी प्रकार का निवेदन डाटा सही कराने बारे स्वीकार नहीं किया जाएगा। मैंने दिए गए निर्देशों को पढ़ तथा समझ लिया है, मैं समझता/समझती हूं कि उपरोक्त में से किसी भी विवरण या जानकारी के किसी भी स्तर पर गलत पाए जाने की स्थिति में, मेरी उम्मीदवारी को रद्द कर दिया जाएगा।

उम्मीद्वार हस्ताक्षर

I have read and understood the instructions mentioned above I have also gone through the particulars as mentioned in the form filled up by me/on my behalf and found the same correct and in accordance with documents/my certificate issued by Board/College/University and all the particulars are correct as per record. I understand that in the event of any of the particulars or information above being found false or incorrect at any stage, my candidature shall be liable to be rejected.

Candidate Signature